

**MINUTES OF MEETING**  
**Ulysses Board of Education**  
**Unified School District No. 214 - Grant County**

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The Board met in **Regular** Session **Monday, November 21, 2022, at 7:00 p.m.**

**Members Present:** President Clay Scott  
Vice President Ron Smith  
Jamie Kratzer  
Mike Meyer  
Diana Nunez  
Nichole Winner  
Daron Cowan

**Members Absent:**

**Others Present:** Superintendent Corey Burton  
Assistant Superintendent & Director of Student Learning  
Kevin Warner  
Accounts Payable Clerk Dawn Oakes  
\* Others - See List

**Others Absent:**

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- 1) **CALL TO ORDER:** The meeting was called to order by President Clay Scott at 7:00 p.m.
- 2) **PLEDGE OF ALLEGIANCE:**
- 3) **ADOPTION OF AGENDA:** Jamie Kratzer made a motion to adopt the agenda with the addition of 10(d) of the addition of donation from Tulsa Community Foundation (\$10,000- KMS STEM & Science) - second by Diana Nunez - motion carried 7-0.
- 4) **NON-ACTION PUBLIC FORUM:** None
- 5) **CORRESPONDENCE:** President Clay Scott presented to the BOE two thank you cards both from Shirley Wilson and her Family.
- 6) **CONSENT AGENDA:** Jamie Kratzer made a motion to approve the consent agenda as presented - second by Diana Nunez - motion carried 7-0.
  - a) **Approval of Minutes:**
    - i) Regular Board of Education meeting - October 10, 2022
  - b) **Approval of Bills:**
    - i) Approved the transfer from the General Fund on an "as needed basis" to cover expenses attributed to the Food Service, Transportation, Vocational Education, and Bilingual Special Funds, and to pay bills in the amount of **\$734,902.80**.

c) **High Plains Education Cooperative Board Min (HPEC):** October 20, 2022

7) **REPORTS:**

- a) **Student & Staff Report:** Mr. Atayde and the UHS Robotics Club presented their work for the Robotic Competition.
- b) **Principal Reports/Building Reports:** Principals submitted written building reports to the BOE.
- c) **Assistant Superintendent & Director of Student Learning Report:** Mr. Warner gave a verbal report of the highlights in his written report.
- d) **Superintendent Report:** Superintendent Corey Burton gave the BOE a verbal report on upcoming activities in the school district.

8) **NEW BUSINESS:**

- a) **Adult ELL Classes:** Superintendent Corey Burton presented the MOU with Genesis Health to provide adult ELL Classes from October 2022-April 2023.
  - i) Vice-President Ron Smith made a motion to approve the MOU as presented with Genesis Health to provide Adult ELL Classes from October 2022-April 2023 - seconded by Jamie Kratzer - motion carried 7-0.

9) **OLD BUSINESS:**

- a) **USD 214 School Bond:** The BOE discussed the next steps for a potential school bond. First Committee Bond Meeting will be held Wednesday, November 30, 2022, at 7:00 p.m. at UHS Commons. Diana Nunez will be the chairperson, and Jamie Kratzer and Daron Cowan will be the BOE Bond Committee Representatives. The BOE decided to make the first meeting a special board meeting.
- b) **ESSER III Application:** Superintendent Corey Burton shared a draft copy of the USD 214 ESSER III application with projects.
- c) **FFA Farm:** Superintendent Corey Burton gave a verbal update on the FFA/Coop lease agreement.

10) **ACTION ITEMS:**

- a) **Facility Use Guidelines/Permit:** Superintendent Corey Burton shared with the BOE an updated Copy of the USD 214 Building Permit Policy.
  - i) Jamie Kratzer made a motion to approve the Facility Use Guidelines/Permit as presented. Seconded by Diana Nunez - motion carried 7-0.
- b) **Disposal of Surplus Equipment:** Superintendent Corey Burton shared a list of CTE equipment for disposal via online auction.
  - i) Daron Cowan made a motion to approve the sale of surplus CTE equipment via online auction. Seconded by Jamie Kratzer – motion carried 7-0.
- c) **Board Clerk:** Superintendent Corey Burton presented to the BOE to appoint Dawn Oaks as Board Clerk and Asst. Superintendent Kevin Warner Deputy Clerk. Jamie Kratzer made a motion to approve the appointment of Dawn Oaks as the Board Clerk and Asst. Superintendent Kevin Warner Deputy Clerk - seconded by Diana Nunez - motion carried 7-0.

- d) **Donations:** Jamie Kratzer made a motion to accept the donations from CoBank (\$2500-FFA Farm improvements), Dream First Bank (\$2500- FFA Farm Improvements), Grant County Foundation (\$1000- “let’s Read Together” Grant for Hickok Reading Activities), and Tulsa Community Foundation (\$10,000-KMS STEM & Science) seconded by Daron Cowan – motion carried 7-0.

11) **EXECUTIVE SESSION:**

- a) At 8:28 p.m. President Clay Scott made a motion to go into executive session for 10 minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of the individual(s) to be discussed pursuant to the exemption for personnel matters under KOMA and the open board meeting will resume in the boardroom at 8:38 p.m. seconded by Diana Nunez – motion carried 7-0. Superintendent Corey Burton, Asst. Superintendent Kevin Warner and Marcia Raines were invited into the executive session. The Board of Education returned to regular session at 8:38 p.m.
- b) At 8:39 p.m. President Clay Scott made a motion to go into executive session for 10 minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of the individual(s) to be discussed pursuant to the exemption for personnel matters under KOMA and the open board meeting will resume in the boardroom at 8:49 p.m. – seconded by Vice-President Ron Smith – motion carried 7-0. Superintendent Corey Burton, Asst. Superintendent Kevin Warner, Nikki Garcia, and Karie Gaskill were invited into the executive session. The Board of Education returned to regular session at 8:49 p.m.
- c) At 8:50 p.m. President Clay Scott made a motion to go into executive session for 5 minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of the individual(s) to be discussed pursuant to the exemption for personnel matters under KOMA and the open board meeting will resume in the boardroom at 8:55 p.m. seconded by Diana Nunez – motion carried 7-0. Superintendent Corey Burton, Asst. Superintendent Kevin Warner, Nikki Garcia, and Karie Gaskill were invited into the executive session. The Board of Education returned to regular session at 8:55 p.m.
- d) At 8:56 p.m. President Clay Scott made a motion to go into executive session for 5 minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of the individual(s) to be discussed pursuant to the exemption for personnel matters under KOMA and the open board meeting will resume in the boardroom at 9:01 p.m. seconded by Daron Cowan – motion carried 7-0. Superintendent Corey Burton, Asst. Superintendent Kevin Warner, Nikki Garcia, and Karie Gaskill were invited into the executive session. The Board of Education returned to regular session at 9:01 p.m.
- e) At 9:02 p.m. President Clay Scott made a motion to go into executive session for 15 minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of the individual(s) to be discussed pursuant to the exemption for personnel matters under KOMA and the open board meeting will resume in the boardroom at 9:17 p.m. seconded by Jamie Kratzer – motion carried 7-0. Superintendent Corey Burton, and Asst. Superintendent Kevin Warner was invited into the executive session. The Board of Education returned to regular session at 9:17 p.m.

12) **PERSONNEL:**

- a) **Resignations:** Jamie Kratzer made a motion to accept the resignation of Janelyn Sarceno (UHS ELL Para), Natalie Flores (District Nurse Secretary), and Sarah Guijarro (USD 214 Accounts Payable Clerk) seconded by Nichole Winner – motion carried 7-0.
- b) **Contracts:** Jamie Kratzer made the motion to accept the contracts of Esmeralda Garcia Zermeno (District Nurse Secretary), Bailey Orosco (Head KMS Girls Wrestling), Sophia Rietcheck (Assistant Powerlifting), Martina Ortiz (Hickok Preschool Para), Kim Sandoval (Head KMS Scholars Bowl). Susan Anthony (Head KMS Scholars Bowl), Dawn Oakes (USD 214 Accounts Payable Clerk/Board Clerk), Lucy Watie (Adult ELL Instructor). - second by Diana Nunez- motion carried 7-0.

13) **NEGOTIATIONS:**

- 14) **OTHER:** Daron Cowan made a motion to approve the use of ESSER III Funds for all personal incentive pay.- Second by Diana Nunez - the motion carried 7-0.

15) **ADJOURNMENT:**

- a) At 9:26 p.m. Jamie Kratzer made a motion to adjourn --seconded by Diana Nunez –motion carried 7-0.

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President Clay Scott

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Vice-President Ron Smith

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Board Member Diana Nunez

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Board Member Daron Cowan

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Board Member Mike Meyer

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Board Member Nichole Winner

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Board Member: Jamie Kratzer

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Board Clerk: Kevin Warner

Board Clerk: Kevin Warner  
Recorded by: Kevin Warner  
\*Attachments